Students who wish to change their names do so within the Office of the Registrar. A form is provided for the student making the change. To process the change, the University of West Alabama requires a copy of this form and legal documents declaring the change. Legal documents include marriage certificates, divorce decrees, and court orders.

UWA ID Number/Social Security Number: _____

CurrentName on Record: _____ _____ _____
First Middle Last

Date of Birth _____ Phone Number _____

Email Address: _____

New Legal Name: _____ _____ _____
First Middle Last

[ ] Change of name due to MARRIAGE requires a copy of your marriage certificate or current Social Security card reflecting your new name AND a government-issued photo ID reflecting your new name.

[ ] Change of name due to LEGAL CHANGE requires a copy of a court order AND a government-issued photo ID reflecting your new name.

[ ] Change of name due to DIVORCE requires a copy of divorce decree or current Social Security card reflecting your n name

____ a government-issued photo ID reflecting your new name.

[ ] Change of name due to SPELLING ERROR normally requires a government-issued photo ID reflecting the correct spelling. At times, your Social Security card may be required.

[ ] Change of name due to GENDER CHANGE requires a copy of a court order AND -
reflecting

_____ _____
Signature Date

Office Use Only

System Update: By: _____ Date: _____